

POLICY ON INJURIES, ILLNESSES AND THE ADMINISTRATION OF MEDICINES–ST KEVIN’S COLLEGE

Injury

Any injury to a pupil while in school shall be assessed initially by the teacher. If necessary, the pupil may be referred to another staff member with a knowledge of first-aid.

If the student is in such discomfort as to be unable to continue with the day’s classes, contact is made with the home. The student is allowed to leave school only if a parent/guardian is at home to receive him or comes to the school to collect him.

In the event of more serious injury, the ambulance service is contacted and the parents/guardians informed.

Illness

A student who is ill may be allowed to temporarily leave class to report to the office. If he is too ill to return to class he shall be allowed to go home. However, as in the case of an injured student, this shall happen only if a parent/guardian is at home or can come to the school for him.

Medicines

In general, no medication of any kind shall be administered to a student by a teacher or a member of the office staff. In exceptional circumstances, however, medication may be administered to a student with a serious medical condition – but only on receipt of specific written authorisation from the student’s parents / guardians.

Parents / guardians must inform the school authorities if a student is taking prescribed medication during school hours.

Updating Student Files

The health section of every student’s file shall be updated before the start of each school year.

